

## Evidence of Identity Requirements for obtaining a High Risk Work (HRW) Licence

You are required to supply three **matching** original **evidence of your identity** (EOI) documents.

By matching this means 'Jane' Smith on all 3 documents, not 2 with 'Jane' and one with 'Jayne'. If spelling mistakes are found, you will be advised how to sort these out at the time of the licence application.

As the HRW Licence is now classed as a Primary Category A document, it is imperative that the Licences are issued without compromise. We are required to copy and retain copies of the Identification supplied to us for 2 years from your enrolment date. However, we will not keep copies on any financial cards, only a record that a card was one of the original documents sighted.

Copies will be made on the morning of enrolment into your course, so please be sure to bring the original documents with you. The three documents can be made up of:

### One category A + two category B OR Two category A + one category B

Category A documents	Status
At least one category A document must be photographic & show a full name & DOB.	
Australian photo driver licence	Current or expired less than two years
Australian Passport (including Australian Document of Identity)	
Foreign Passport	
Queensland or Federal police officer photo identity card.	Current
Queensland High Risk Work licence (photographic)	Current
Australian Birth Certificate - full (not an Extract or a Commemorative Certificate)	Current
Bicentennial Birth Certificate (born in 1988)	Current
Australian Citizenship Certificate/Naturalisation Certificate	Current
Queensland 18+ card	Issued after 1.1.92
Queensland Accreditation/Authorisation (laminated) <ul style="list-style-type: none"> <li>- Driver/rider trainer; pilot/escort vehicle driver; dangerous goods driver; tow truck driver/assistant certificate</li> <li>- Bus; taxi; limousine driver.</li> </ul>	Current or expired less than two years
Department of Immigration and Border Protection (DIBP) <ul style="list-style-type: none"> <li>- Certificate of Evidence of Resident Status</li> <li>- Visa Evidence Card (with PLO56 Visa)</li> </ul>	Current
DIBP - ImmiCard; Temporary or Resident Visa; Document for travel to Australia. <b>Note:</b> Electronic Travel Authority (ETA) is not accepted.	Valid up to five years after issue
Category B documents (must be issued by an Australian authority)	Status
Medicare card	Current
Financial institution debit/credit card (must include signature and embossed/printed name)	Current
Interstate government-issued or government-approved Proof of Age Card.	Current
Australian Firearm Licence (with photo)	Current
Depart of Veterans' Affairs/Centrelink Pensioner Concession Card (incl. Healthcare card)	Current
Australian Defence Force photo identity card (excluding civilians)	Current
Australian Security Guard/Crowd Controller Licence (with photo)	Current
Education institution student identity document (must include photo and/or signature)	Current

If you have recently changed your name i.e. got married or divorced etc. and the name on your EOI documents is different to the name you wish the HRW licence to appear in, we will need to sight and retain a copy of a change of name document. Acceptable documents are listed below:-

Acceptable Change of Name documents	Status
Australian Marriage Certificate (ceremonial marriage certificates are not accepted)	Issued by relevant Registrar of Births, Deaths and Marriages
Australian civil partnership/relationship certificate	
Australian Change of Name Certificate	
Australian Birth Certificate (amended and/or with notations).	
Divorce papers Decree Nisi or Absolute (must show the name being reverted to)	Issued by relevant court
Deed Poll.	Issued prior to 01/02/2004